



SKY VALLEY AMATEUR RADIO CLUB CONSTITUTION

Preamble

We, the undersigned, wishing to secure for ourselves the pleasure and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the SKY VALLEY AMATEUR RADIO CLUB (hereafter referred to as “Club”) and enact this Constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between Members to promote radio knowledge, fraternalism and individual operating proficiency, and to so conduct Club programs and activities and to promote amateur radio among local elementary, middle and high school students and advance the general interest and welfare of Amateur Radio in the community. The Club also endorses and supports the local Auxiliary Communications Service (ACS) and their activities.

Membership: Article I

All persons interested in Amateur Radio communications shall be eligible for Membership. Membership shall be by application and election upon such terms as the Club shall provide in its By-Laws.

Officers: Article II

Sec. 1 – The officers of this Club*:

Elected Positions: President, Vice-President, Secretary, Member-at-Large #1,
Member-at-Large #2.

Appointed Positions: *Treasurer, Public Information Officer, Webmaster

*Any two Positions may be combined by the same Member with the exception of the Club President and The Treasurer Position.

Sec. 2 – The Officers of this Club shall be elected for a term of two years by ballot of the Members present, provided there be a quorum, at the annual meeting in March. In an even number year the offices of President, Secretary and Member-at-Large #1 will be elected and Odd number years the Vice-President, and Member-at-Large #2 will be elected. The three “appointed” positions will be appointed during the Odd number year general meeting.

Sec. 3 – Vacancies occurring between elections must be filled for the remainder of the term, by special election or by being appointed by the President at the first regular meeting following the withdrawal or resignation.

Sec. 4 – Officers may be removed by a three-fourths vote of the Membership.

Duties of Officers: Article III

Sec. 1 – The President shall preside at all meetings of this Club, and conduct them according to the rules adopted. The President shall oversee due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the Club; and perform all other duties pertaining to the office of President. At the expiration of their term all items belonging to the Club are to be turned over to their successor in an organized fashion.

Sec. 2 – The Vice-President shall assume all duties of the President in their absence. In addition, The Vice-President shall oversee and coordinate the efforts of all major committees, organize Club activities, plan and recommend contests for operating benefits, and advance Club interest and activity as approved by the Club. Also, shall maintain close liaison with other related organizations. At the expiration of their term all items belonging to the Club are to be turned over to their successor in an organized fashion.

Sec. 3 – The Secretary shall keep a record of the proceedings of all meetings, keep a roll of Members, carry on all correspondence and read communication at each meeting. The Secretary is responsible for providing a digital format of the meeting minutes to the Webmaster to post on the Club website. The Secretary will be the secondary signer on the Club's bank account. If the Secretary/Treasurer positions are filled by the same person, another officer will be appointed to be the secondary person on the Club's bank account. At the expiration of their term all items belonging to the Club are to be turned over to their successor in an organized fashion. The Secretary will be the keeper of the Club Flags.

Sec. 4 – The Treasurer is appointed by a group decision made by the President, Vice-President and the Secretary. The Treasurer shall submit Membership applications upon request. To initiate the Membership Renewal Fees keeping accurate records of this process for historical means. The Treasurer shall be the primary person on the Club's bank account, receive and receipt for all monies paid to the Club; keep an accurate account of all monies received and expended, pay no bills without proper authorization (by the Club or its Officers constituting a business committee). At the end of each quarter the Treasurer shall submit an itemized statement of disbursements and receipts. At the expiration of their term all items belonging to the Club are to be turned over to their successor in an organized fashion.

Sec. 5 – The Public Information Officer is appointed by the President. The PIO shall maintain an accurate communications roster of the Membership and facilitate effective communication between Club Members and to the world outside. All email address lists and pertaining paperwork will be kept and passed on to their successor at the end of the term in an organized fashion.

Sec. 6 – The Member-at-Large #1 and Member-at-Large #2, shall be responsible for the maintenance of all technical equipment owned by the Club. Be responsible for operation for the transmitting equipment in conformance with the Rules and Regulations of the FCC. Maintain an up-to-date roster of Members of the Club who are qualified and licensed to operate the various transmitters owned by the Club. At the expiration of their term all items belonging to the Club are to be turned over to their successor in an organized fashion.

Sec. 7 – The Webmaster is appointed by the President. The Webmaster shall maintain the Website keeping it updated monthly to most current information. When possible The Webmaster shall take photos

at events and/or ask other Members to take photos and submit to be posted on the Club's Website. All photos will be stored in the Club's Containers stored at the Repeater Site for protection.

Meetings: Article IV

The By-Laws shall provide for regular and special meetings. At meetings a minimum of one-third of the Membership shall constitute a quorum for the transaction of business.

Dues: Article V

The Club, by majority vote of those present at any regular meeting, may levy upon the general Membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessment shall be cause for expulsion from the Club within the discretion of the Membership.

Membership Assistance: Article VI

The Club, through designated Individuals, Public Relations, and Operating Committees may provide technical advice to Members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations from Club Member-stations. The Club shall also maintain a program to foster and guide public relations.

Amendments: Article VII

This Constitution or the By-Laws may be amended by a two-thirds vote of the total Membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all Members have been notified by mail or email seven days in advance of the intent to amend the Constitution and/or By-Laws at said meeting.

Robert's Rules shall govern proceedings.

Date: 03/17/18 SVARC President: DAVID Call Sign: KB7GFL